

# USC Chart Review Worksheet Sample

Claim Adjustment? Yes No (Circle One)

<b>Auditor:</b>	<b>Date:</b>	<b>Physician:</b>	<b>Specialty:</b>
<b>Pt. Name:</b>	<b>MR#:</b>	<b>Billed DOS:</b>	<b>Documented DOS:</b>

<b>Billed Dx Codes:</b>	<b>Dx 1:</b>	<b>Dx 2:</b>	<b>Dx 3:</b>	<b>Dx 4:</b>
<b>Rec Dx Codes:</b>	<b>Dx 1:</b>	<b>Dx 2:</b>	<b>Dx 3:</b>	<b>Dx 4:</b>

**E/M Service:** Billed - (modifier) Recommended: - (modifier)

History					Physical Examination				Medical Decision Making				
<b>HPI:</b> Location Duration Timing Severity Quality Mod Factors Signs/Sympt. Context	<b>ROS:</b> Const. Eyes ENMT Cardio Resp. GI GU Musc. Integ Neuro. Psych Endo Hem/Lym All/Imm All "Neg"	<b>PFSH:</b> <b>Past Hx:</b> Meds/Allerg Surg/Hospital Diet Illness/Injury Immun  <b>Past Social:</b> Marital Employment Occup Living Alcohol use Tobacco use Education Sex Hx  <b>Family</b>	<b>Constitutional:</b> *3 of :sit/stand BP, sup BP, temp, pulse rate, resp, ht, wt *general appearance <b>Eyes:</b> *conjunctivae/lids *pupils/lens *optic discs <b>ENMT:</b> *ext exam ears/nose *ext aud canal/tymp membrane *hearing assessment *nasal mucosa/septum/turbinates *lips/teeth/gums *oropharynx <b>Neck:</b> *neck (masses, symmetry, etc.) *thyroid <b>Respiratory:</b> *resp effort *chest percussion *chest palpation *auscultation lungs <b>Cardiovascular:</b> *palpation heart *auscultation exam of * carotid arteries * femoral arteries * abdominal aorta * pedal pulses * extremities <b>Chest:</b> *inspection breast * palpation breast/axillae	<b>GI:</b> *Abdominal *Liver/spleen *Hernia *Stool Sample taken *Anus/Perineum/Rectum <b>GU:</b> Male Female *scrotom *ext genitalia *penis *urethra *DRE/ *bladder prostate *cervix *uterus *adnexa/ parametria <b>Lymphatic:</b> *2 of neck, axilla, groin, other <b>Musculoskeletal:</b> *gait/station *digits/nails *exam of jt, bone, musc (1+) 1)head/neck 2)spine/rib/pelvis 3-4)rt/lt upper ext 5-6)rt/lt low ext <b>Skin:</b> *inspect skin/subc tissue *palpation skin/subc tissue <b>Neurologic:</b> *cranial nerves *sensation *deep tendon reflexes <b>Psychiatric:</b> *judgment/insight MSE: *orientation *remote & recent memory *mood & affect	<b>Dx/Mgt:</b> Self Lim/Minor _____x1=____ (Max 2) Est Prob Stable _____x1=____ Est Prob Worsening _____x2=____ New Prob No W/U _____x3=____ (Max 1) New Prob Add W/U _____x4=____ TOTAL: _____  <b>Data:</b> Lab Tests 1 X-ray 1 Med 1 Discuss test results 1 Obtain old MR 1 Case Hx-other source 2 Drs. Visual test/study 2 TOTAL: _____  <b>Physical Presence:</b> <input type="checkbox"/> Clearly Documented <input type="checkbox"/> Not Documented <input type="checkbox"/> Co-signature <input type="checkbox"/> Electronic Signature <input type="checkbox"/> Unclear <input type="checkbox"/> Other:  <b>Documented by:</b> <input type="checkbox"/> Attending Only <input type="checkbox"/> Attending with Resident <input type="checkbox"/> Medical Student <input type="checkbox"/> Other: _____ <input type="checkbox"/> Documented - not signed by Attending  <b>E/M Criteria:</b> <input type="checkbox"/> General Multi-specialty <input type="checkbox"/> Specialty exam: (see attached) _____  <b>Time as E/M factor:</b> <input type="checkbox"/> If Yes, explain: _____								
<b>Consults:</b>  Request in record? <input type="checkbox"/> Yes <input type="checkbox"/> No  Report Provided? <input type="checkbox"/> Yes <input type="checkbox"/> No		Render Opinion? <input type="checkbox"/> Yes <input type="checkbox"/> No			<b>FOC</b> 1-5 elements 1 body/organ	<b>EXP</b> At least 6 elements 2-7 body/org	<b>DET</b> 12 elements 2-7 body/org	<b>COMP</b> 18 or all shaded 8+ org system	<b>MDM</b> Dx/Mgt Data: Risk:	<b>Sfwd</b> 0-1 0-1 Min	<b>Low</b> 2 2 Low	<b>Mod</b> 3 3 Mod	<b>High</b> >3 >3 High



**SPECIALTY PHYSICAL EXAM CRITERIA (1997 GUIDELINES)**

<b>CARDIOLOGY</b>	<b>ENMT</b>	<b>EYES</b>	<b>GENITOURINARY</b>	<b>LYMPHATIC</b>
<p><b>Constitutional:</b> *3 of: sit/std BP, sup BP, pulse rate, respir, temp, height, weight *General appearance</p> <p><b>Eyes:</b> *conjunctivae/lids</p> <p><b>ENMT:</b>*teeth, gums, palate *oral mucosa</p> <p><b>Neck:</b> *jugular veins *thyroid</p> <p><b>Resp:</b> *effort, *auscultation/lungs</p> <p><b>Cardio:</b> *palpation *auscult heart *measure BP in 2+ extremity *carotid arteries *abd aorta *femoral arteries *pedal pulses *extremities</p> <p><b>GI:</b> *abdomen *liver/spleen *stool sample</p> <p><b>Musc:</b> *back *gait *strength / tone</p> <p><b>Extrem:</b> *inspect/palp digits &amp; nails</p> <p><b>Skin:</b> *inspect/palp skin &amp; subcut Tissue</p> <p><b>Neuro/Psych:</b> MSE: *orientation *mood / affect</p>	<p><b>Constitutional:</b> *3 of: sit/std BP, sup BP, pulse rate, respir, temp, height, weight *General appearance</p> <p><b>Eyes:</b> *Ocular motility</p> <p><b>ENMT:</b> *aud canal/lymph membrane *hearing assess *external ear/ nose *nasal mucosa/septum/turb *lips/teeth/gums *oropharynx *pharynge / pyriform *larynx *nasopharynx</p> <p><b>Head &amp; Face:</b> *inspect head &amp; face *palpation/percussion *salivary gland *assess facial strength</p> <p><b>Neck:</b> *neck *thyroid</p> <p><b>Resp:</b> *inspect chest *auscultation lungs</p> <p><b>Cardio:</b> *auscult heart *periph vasc syst/palpation</p> <p><b>Neuro/Psych:</b> MSE: *orientation *mood &amp; affect</p> <p><b>Lymph:</b> *palpation lymph nodes</p>	<p><b>Eyes:</b> *visual acuity *visual field *ocular motility *bulbar &amp; conjunctivae *pupils * iris *cornea *anterior chambers *lenses *measure intraocular pressure *optic discs *posterior segments *Ocular Adnexae</p> <p><b>Neuro/Psych:</b> Mental Status Exam: *orientation *mood &amp; affect</p>	<p><b>Constitutional:</b> *3 of: sit/std BP, sup BP, pulse rate, respir, temp, height, weight *General appearance</p> <p><b>Neck:</b> *neck *thyroid</p> <p><b>Resp:</b> *effort *auscult lungs</p> <p><b>Cardio:</b> *auscultation heart *periph vascular syst/palpation</p> <p><b>GI:</b> *abdomen *liver/spleen *stool sample *hernia</p> <p><b>GU:</b> <b>Male:</b> *anus/perineum *scrotum *epidymides *testes *urethral meatus *penis *DRE: prostate *seminal vesicles *sphincter tone/ hemorrhoid *rectal masses <b>Female:</b> 7 of the following *genitalia *urethral meatus *urethra *bladder *vagina *cervix *uterus *adnexa/parametri *anus/perineum</p> <p><b>Lymph:</b> *lymph nodes</p> <p><b>Skin:</b> *inspect/palp skin &amp; subcut</p> <p><b>Neuro/Psych:</b> MSE: *orientation *mood / affect</p>	<p><b>Constitutional:</b> *3 of: sit/std BP, sup BP, pulse rate, respir, temp, height, weight *General appearance</p> <p><b>Head &amp; Face:</b> *palpation face</p> <p><b>Eyes:</b> *conjunctivae / lids</p> <p><b>ENMT:</b> *ext aud canal /tympan membrane *nasal mucosa, septum, turb *teeth, gums *oropharynx</p> <p><b>Neck:</b> *neck *thyroid</p> <p><b>Resp:</b> *effort *auscult lungs</p> <p><b>Cardio:</b> *auscult heart *periph vascular sys/palpate</p> <p><b>GI:</b> *abdomen *liver/spleen</p> <p><b>Lymph:</b> *palpation lymph nodes</p> <p><b>Extremities:</b> *digits &amp; nails</p> <p><b>Skin:</b> *inspect/palp skin &amp; subcut</p> <p><b>Neuro/Psych:</b> MSE: *orientation *mood / affect</p>
<b>MUSCULOSKELETAL</b>	<b>NEUROLOGICAL</b>	<b>PSYCHIATRIC</b>	<b>SKIN</b>	<b>RESPIRATORY</b>
<p><b>Constitutional:</b> *3 of: sit/std BP, sup BP, pulse rate, respir, temp, height, weight *General appearance</p> <p><b>Cardio:</b> *peripheral vascular system/palpate</p> <p><b>Lymph:</b> *palpation lymph nodes</p> <p><b>Musc:</b> *gait/station Exam 4 of 6:jts/b one/musc/tendon 1) head/ neck 2) spine, ribs, pelvis 3)rt upper 4)lt upper 5) rt lower 6) lt lower *percussion/palpation *ROM *stability *muscle strength &amp; tone</p> <p><b>Skin:</b> *Inspect skin/subc tissue Exam 4 of 6: 1)head &amp; neck 2) trunk 3) rt upper 4) lt upper 5) rt lower 6) lt lower</p> <p><b>Neuro/Psych:</b> *coordination *deep tendon reflex *sensation MSE: *orientation *mood / affect</p>	<p><b>Constitutional:</b> *3 of: sit/std BP, sup BP, pulse rate, respir, temp, height, weight *General appearance</p> <p><b>Eyes:</b> *optic discs</p> <p><b>Cardio:</b> *carotid arteries *auscultation *periph vasc syst/palpation</p> <p><b>Musc:</b> *gait / station *muscle strength *muscle tone</p> <p><b>Neuro:</b>*orientation time/place/person *recent &amp; remote memory *attention span &amp; concentration *language function *fund of knowledge *cranial nerves 2-12 *sensation *deep tendon reflexes * coordination</p>	<p><b>Constitutional:</b> *3 of: sit/std BP, sup BP, pulse rate, respir, temp, height, weight *General appearance</p> <p><b>Musc</b> *strength/tone w/ notation of abnormal movements/atrophy * gait / station</p> <p><b>Psych:</b> *speech *thought process *association *abnormal / psychotic thoughts *judgement / insight</p> <p><b>COMPLETE MSE:</b> *orientation *recent &amp; remote memory *attention span / concentration *language function *fund of knowledge *mood &amp; affect</p>	<p><b>Constitutional:</b> *3 of: sit/std BP, sup BP, pulse rate, respir, temp, height, weight *General appearance</p> <p><b>Eyes:</b> *conjunctivae / lids</p> <p><b>ENMT:</b> *lips/teeth/gums *oropharynx</p> <p><b>Neck:</b> *thyroid</p> <p><b>Cardio:</b>*periph vascular sys/palpate</p> <p><b>GI:</b> *anus *liver/spleen</p> <p><b>Lymph:</b> *palpation lymph nodes</p> <p><b>Skin:</b> *palpation scalp *inspect/palpation 4 of: 1)head 2) neck 3) chest breast 4) abd 5) genitalia 6) back 7) RUE 8)LUE 9) RLE 10) LLE *eccorine/apocrine glands</p> <p><b>Extremities:</b> *digits &amp; nails</p> <p><b>Neuro/Psych:</b> MSE: *orientation *mood / affect</p>	<p><b>Constitutional:</b> *3 of: sit/std BP, sup BP, pulse rate, respir, temp, height, weight *General appearance</p> <p><b>ENMT:</b> *teeth &amp; gums *oropharynx *nasal mucosa, septum, turb</p> <p><b>Neck:</b> *neck *thyroid *jugular veins</p> <p><b>Resp:</b> *chest *effort *percussion *palpation chest *auscult lungs</p> <p><b>Cardio:</b> *auscult heart *periph vascular sys/palpate</p> <p><b>GI:</b> *abdomen *liver/spleen</p> <p><b>Lymph:</b> *palpation lymph nodes</p> <p><b>Extremities:</b> *digits &amp; nails</p> <p><b>Skin:</b> *inspect/palp skin &amp; subcut</p> <p><b>Neuro/Psych:</b> MSE: *orientation *mood / affect</p>
<b>FOCUSED 1-5 bullets</b>	<b>EXPANDED 6+ bullets</b>	<b>DETAILED: 2 bullets from 6 areas. systems OR 12+ bullets in 2 areas/ systems</b>	<b>COMPREHENSIVE: all bullets in 9+ organ systems/body areas OR 2 bullets from each of 9 body areas/organ systems.</b>	