

Hypothetical Four – Dr. Singh

Thirty days prior to the end date of her award, Dr. Singh orders a laboratory clean hood to perform data sample analysis prior to the award expiration date. Please review the back-up documentation provided and then consider the following questions:

- Would you approve this charge? If so, why?
- If you would not approve this charge, what kinds of additional supporting documentation would you require from Dr. Singh?
- What recommendations, if any, would you make in terms of reporting to the sponsor regarding this purchase?

DEPARTMENTAL REQUEST

#179,45 + #3,719.26 + #61.43

8125111

53-4813

Procurement:
 213/821-1529 Tel / Fax 213/740-8317

COMPLETE THIS AREA FOR PROPER DELIVERY AND CONFIRMATION:

****THIS FORM IS FOR ORDERS AND INVOICE PAYMENTS ONLY****

I. Information on Department / Staff making request:

Department: _____

Name: _____

Authorized Signature: _____

Phone: _____

Account: _____ 53-4813 _____

Delivery Address: _____

Business Purpose: _____ Lab Supplies

Comments: _____

For Internal Use Only

Log # _____

Ref # _____

Del: _____

Amount: \$ _____

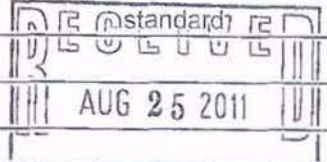
Backup # _____

E-mail: _____

Date: _____ 8/25/2011

Date Needed: _____ order by 08/26/11

Desired Shipping: Standard Express



II. Vendor Information _____ USA Scientific _____ By _____

Vendor Contact Name: _____ Phone: 800-522-8477 Ext: _____

Vendor Website (if any): <http://www.usascientific.com> Fax: 352-351-2057

Please give a detailed description of each item you are ordering. Catalog #, Item #, Quan, Size, and Page # (if available)

Quote #

Quantity	Unit/Size	Catalog #	Description	Unit Price	Total Exp.
1	ea	4263-2588	32x24x30 AirClean PCR workstation (Promotion includes bundle w/4pk UV bulbs, 12 prefilters removable shelf and power cord access point)	\$2,850.00	\$2,850.00
4	ea	4235-3773	32" Pre-filter for AirClean-workstation-	\$145.00	-
2	ea	4234-3720	HEPA Filter for 32" AirClean	\$320.00	\$640.00
			Approximate shipping charges estimated below		

Please return all invoices/packing slips to: PED 130, MC 0656

NOTE: TO EXPEDITE YOUR ORDER PLEASE INDICATE AN ARRIVAL DATE
GOODS & SERVICES ARE NEEDED. ALL OVERNIGHT REQUEST MUST BE
RECEIVED BY 8:30 A.M. FOR NEXT DAY DELIVERY!

Subtotal \$3,490.00
Tax 305.38
Shipping / Handling 164.76
TOTAL \$3,960.14



USA Scientific, Inc.
 P.O. Box 3565
 Ocala, FL 34474 U.S.A
 TEL 800-LAB-TIPS FAX 352-351-2057

Bill-to Account #

[REDACTED]

Bill-to Address

UNIV OF SOUTH CAL/ [REDACTED]

[REDACTED]

LOS ANGELES CA 90089

Ship-to Account #

[REDACTED]

Ship-to Address

[REDACTED]

Order Confirmation	
Order # / Date	[REDACTED] / 08/25/2011
Purchase Order # / Date	[REDACTED] / 08/25/2011
Terms of Payment	
Within 30 days Due net	
Terms of Delivery	
FOB Woodland	
Shipping Conditions	
PP&Add ground	
Entered By	
GC	

This is a confirmation of your order # [REDACTED] If you have any questions, please contact our Customer Support Department at 1-800-LAB-TIPS.

Currency USD

Item	Catalog No. Stock Status	Catalog Description	Unit Price	Quantity	Amount
0010	4263-2588 No stock	32" NUCLEIC ACID WORKSTAT COMBINATION NUCLEIC ACID WORKSTATION WITH HEPA FILTRATION & TIMER CONTROLLED UV LIGHT*32"W X24"D X30"D*110 VOLT	2,850.00	1 UNT	2,850.00
Anticipated shipping date 7-10 business days.					
0020	4234-3720 No stock	HEPA FILTER FOR 32"AIRCLE REPLACEMENT HEPA FILTER FOR 32" AIRCLEAN COMBINATION PCR WORKSTATION	320.00	2 UNT	640.00



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Bill-to Account #

Bill-to Address

Order # / Date

/ 08/25/2011

Item	Catalog No. Stock Status	Catalog Description	Unit Price	Quantity	Amount
Anticipated shipping date 7-10 business days.					
Items Total					3,490.00
Tax					305.38
Total Amount					3,490.00
